

# Overview of SoftX Secure Notes



## What is SoftX Secure Notes?

**SoftX Secure Notes** is a **Personal Information Manager**, or **PIM** in short, which enables you to organize and securely store your important, personal, and sensitive information in a strongly encrypted (Rijndael) database file. This information will be accessible from your personal computer or your Pocket PC. You can, for example, use **SoftX Secure Notes** to keep all of your logins and passwords in one safe place, and only have to remember one password in order to enter into the **SoftX Secure**

**Notes** database file.

With **SoftX Secure Notes** you can create different database files for different kinds of information that you want to store. For example, you can create one database file to keep your passwords, one for storing your ideas and thoughts, one for your reminders and one for your diary. In this way **SoftX Secure Notes** acts not only as a secure place in which to store your information, but also as an organizer; enabling you to keep all your important information in one place.

## Reliability

**SoftX Secure Notes** uses the very strong encryption Rijndael Block Cipher Algorithm, which is approved by US governmental institutions as the Advanced Encryption Standard (AES). The encryption key is based on your password. You can send your **SoftX Secure Notes** database file over the Internet and be confident that your private information is absolutely secure. With **SoftX Secure Notes** you can be sure that nobody but you will have access to this information.

## Mobility

**SoftX Secure Notes** has two versions; one for your personal computer and one for your Pocket PC. The same **SoftX Secure Notes** database file can be used on your desktop computer, and on your Pocket PC. This means that you have quick and easy access to this information at any time, regardless of where you are; at home, at work, or on a business trip. You can use your personal computer to quickly enter or edit your notes when you are at home, and your mobile Pocket PC for viewing and editing notes when you are at work or on a trip. Your information always will be with you.

## Flexibility

By purchasing **SoftX Secure Notes** you will get both the Desktop and the Pocket PC version in one package. You can use the same serial number for both versions, leaving no need to purchase two separate licenses.

# Getting Started with SoftX Secure Notes

## Downloading and Installing SoftX Secure Notes

In order to use the **SoftX Secure Notes**, please go to the [www.softx.org](http://www.softx.org) download and install it on your personal computer. If you have a **Pocket PC** connected to your personal computer the Microsoft ActiveSync will prompt you to install the **Pocket PC** version onto your device as well. If you don't have access to your personal computer, or want to install **SoftX Secure Notes** only on your Pocket PC; you can download and use a special installation CAB file for Pocket PC only from our web site.

### **Creating or opening SoftX Secure Notes database file**

After successfully installing the **SoftX Secure Notes** on your computer, run it. You will see a startup dialog, giving you the option of creating a new database file, or opening up a previously saved database file.

To create a new **SoftX Secure Notes** database file, click on **Empty Database**, and a window will appear from which you can start inputting your information. To open a previously saved **SoftX Secure Notes** database file, click on **Open Existing**, and open the **SoftX Secure Notes** database file of your choice. If you have already created or worked with a **SoftX Secure Notes** database file you will see this file in the **Recent Files** list. Double-click on the file name in order to open it.

### **Making a folder**

The information that you want to store will probably come in many types. You may have a set of passwords to save, a list of website logins, and list of ideas and thoughts that you don't want other people to have access to etc. **SoftX Secure Notes** enables you to make separate folders and keep your notes in this folder so that you can store this information into blocks. In this way you can keep your information organized and easily accessible. Later you can easily move your notes from folder to another. To make a folder, click on the **Tools** menu, and then on **New Folder**. Input the name of the folder into the heading at the top of the window, and then input your description for this folder in the main box (the description is optional).

### **Making a note**

The note is the place where you keep your information. Additionally you have the option of attaching a reminder to each note. Notes which have a reminder attached to them will be displayed with a different icon in the tree.

To input and store your information, first decide if you want to store it in a folder you have created, or on its own.

If you want to store it in a folder, then click once on the icon of that folder in the tree, and then click on the **Tools** menu, and then on **New Note**.

If you want to store the note on its own, then click once on the top item in the tree, then click on the **Tools** menu, and then on **New Note**.

Input the name of the note in the heading at the top of the window, and then input your description into the main box (description is optional). If you want to set a reminder for this note, then click on **Reminder** and set the reminder time.

The reminder will pop-up at the selected time in a box on your screen. You can then access this note by clicking on the heading and pressing OK.

### **Finding a note**

If you have a large amount of information stored in your database, it may be difficult to locate the required note.

In this case you can use the search function to quickly locate what you need. Click on the menu, then on **Find**, type the text you want to find, set the appropriate search criteria and click on **Find**.

Please refer to the [SoftX Secure Notes Manual](#) for more information about using **SoftX Secure Notes**.